

Night College of Arts & Commerce

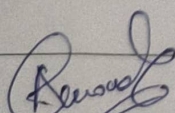
INTERNAL QUALITY ASSURANCE CELL

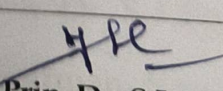


Date of Meeting - 27/07/2023

Action Taken Report

Sr. No.	Agenda Item	Resolution	Action Taken
1	To Prepare Academic Calendar	It is Resolved to prepare academic calendar for smooth running of the various activities to be undertaken by the government	Academic Calendar is prepared and started to work accordingly
2	To prepare AQAR reports	It is resolved to allot various criteria to the faculty members to prepare AQAR report to be sent to the NAAC after completion of the year	
3	To discuss the admissions in various classes for the academic year 2023-2024	Resolved to confirm the admissions in various classes.	With the efforts of all faculty members number of students enrolled for BA first year is increased and decided to take more efforts to increase the enrollment for B.Com First Year
4	To discuss about value added and skill development courses	It is decided to start the value added and skill development courses in the college	Proposal to start Modi Lipi, Conservation of personal beauty, Basic English Course, Stock Market


Prof. Dr. Akshata Gawade
 (IQAC - Co-ordinator)


I/C Prin. Dr. S.J. Farakate
 (Chairman, IQAC)

PRINCIPAL,
NIGHT COLLEGE OF ARTS & COMMERCE,
KOLHAPUR

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Date of Meeting: 19/10/2023

Action Taken Report

Sr.No	Agenda Item	Resolution	Action Taken
1	To discuss about semester examination	It was resolved to discuss with exam committee to prepare exam related work i.e. senior and junior supervision report, about SEC question papers to be prepared and internal exam results to be declared and uploaded on online portal and also about CAP related work	All exam related work is proper scheduled and prepared accordingly.
2	To review the functioning of various Committees	It was resolved to review the functioning of various committees like alumni, magazine committee, cultural, placement cell, women cell, internal complaint committee etc and also suggested to undertake various programmes	All Committees have undertake various functions given for the preparation of academic calendar for semester- I
3	To discuss about organizing study tour	It was resolved to inform all departments to undertake study tours as per the requirement of their departments concerned	Concerned departments have organized study tours respective
4	To get permission for organizing cultural programme	It was resolved to give permission for the organizing cultural programme to showcase the talent of the students without any disputes	Cultural Programme has been organized
5	To undertake MOU's	It was resolved to direct all departments to have MOU's with NGO's, industry and other related organization to enrich knowledge in various fields	Many departments have undertaken MOU'S
6	To review AQAR to be submitted for the year 2022-23	It was resolved to take the review of all criteria to submit AQAR for the year 2022-23.	All criteria's work is reviewed accordingly.

I/C Prin. Dr. S.J.Farakate

(Chairman, IQAC)

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Date of Meeting: 18/01/2024

Action Taken Report

Sr.No	Agenda Item	Resolution	Action Taken
1	To discuss about BA Yoga Programme	It was resolved to undertake various steps regarding establishment of BA programme in college	Steps were taken accordingly.
2	To discuss about lead college activities	It was resolved to undertake feedback of the lead college activities undertaken by the department of History, Economics, English	Departments concerned have organized lead college activity with proper management
3	To discuss about various programmes to be undertaken for upcoming days	It was resolved to inform all departments to undertake study tours as per the requirement of their departments concerned	Various programmes were chalked out for the upcoming days.

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Date of Meeting: 22/04/2024

Action Taken Report

Sr.No	Agenda Item	Resolution	Action Taken
1	To discuss achievements made by the institution for the year 2023-24	It was resolved to have review of the achievements made by the students in sports and academics and also the various activities undertaken by the departments and committee concerned	Various plans were made to maintain these achievements for next year also.
2	To discuss about the requirement of stationary for office purpose for next academic year	It was resolved to propose requirement of file, tutorials, registers etc. for the administration purpose for next academic year	Instructions given to concerned authorities to take action and fulfill the recommendation made by the office.
3	To discuss about plan of action for the next academic year	It was resolved that departments should undertake the activities as per the format prepared by IQAC	Format is distributed to all criteria and departments concerned and instructed to take the action as per direction.


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